

Law No. (25) of 2007 Concerning the Establishment and Regulation of the Abu Dhabi Vocational Education and Training Institute

We, Khalifa bin Zayed Al Nahyan, Ruler of Abu Dhabi,

Having reviewed Law No. (1) of 1974 on the Reorganization of the Governmental Apparatus in the Emirate of Abu Dhabi and its amendments, and Law No. (2) of 1971 concerning the National Consultative Council and its amendments, and Law No. (24) of 2005 on the Establishment of the Abu Dhabi Education Council, and Federal Law No. (4) of 1992 on the Establishment and Regulation of the Ministry of Higher Education and Scientific Research, and based on the proposal submitted to the Executive Council and its approval, We have issued the following Law:

Chapter One: Definitions

Article (1)

In the application of the provisions of this Law, the following words and phrases shall have the meanings assigned to each of them, unless the context otherwise requires:

The State: The United Arab Emirates.

The Emirate: The Emirate of Abu Dhabi.

Abu Dhabi Education Council: The Council established by Law No. (24) of 2005.

The Institute: Abu Dhabi Vocational Education and Training Institute.

The Board: The Board of Directors of the Institute.

Chapter Two: Establishment, Headquarters, and Objectives of the Institute

Article (2)

An institute shall be established in the Emirate named the (Abu Dhabi Vocational Education and Training Institute), which shall have an independent legal personality, enjoy financial and administrative

independence in all its affairs, and have full legal capacity. It shall be affiliated with the Abu Dhabi Education Council.

Article (3)

The main headquarters of the Institute shall be in the city of Abu Dhabi, and by a decision of the Abu Dhabi Education Council, upon the proposal of the Board, branches may be opened within or outside the Emirate.

Article (4)

The Institute aims to contribute to enhancing and diversifying education and training opportunities within the legal framework applicable in the State. The Institute shall grant professional certificates in accordance with the systems and educational qualifications applicable in the State.

Chapter Three: Administrative and Academic Organization of the Institute

Article (5)

The management of all affairs of the Institute shall be undertaken by a Board of Directors composed of at least seven members, including the Chairman and Vice-Chairman, representing the main economic sectors in the Emirate. A decision for their appointment and the determination of their allowances shall be issued by the Chairman of the Executive Council, based on the proposal of the Abu Dhabi Education Council.

- The term of the Board is three years, renewable for one or more similar terms.
- The Board shall appoint a rapporteur.

Article (6)

The regulations shall specify the procedures for the Board's meetings and the method of voting on its decisions.

Article (7)

This text is in accordance with the latest amendment under Law No. 11 of 2009 - (To view the original text)

The Board is the competent authority for the affairs of the Institute and the management of its matters, and it shall have, in particular, the following:

1. Approving the general policy for education and training at the Institute in line with the objectives for which it was established.
2. Approving academic programs and their duration.
3. Issuing the academic calendar.
4. Granting certificates in accordance with the followed regulations.
5. Issuing administrative and financial regulations, the organizational structure of the Institute, and employment systems at the Institute.
6. Determining fees in coordination with the Abu Dhabi Education Council.
7. Delegating some of its powers to any of the Board members or the Director-General.
8. Any other powers stipulated in this Law, or entrusted to the Board by a decision of the Abu Dhabi Education Council.
9. All or some of these powers may be delegated by a decision of the Chairman of the Executive Council.

Article (8)

The Institute shall have a Director-General appointed by a decision of the Abu Dhabi Education Council, which shall specify his grade, allowances, and financial rewards. He shall have, in particular, the following:

1. Managing the routine business of the Institute.
2. Representing the Institute before the judiciary and third parties.
3. Implementing the decisions and recommendations of the Board.
4. Preparing and presenting the budget and final account to the Board.
5. Preparing draft internal regulations and systems related to financial, technical, human resources, and the organizational structure of the Institute.
6. Issuing decisions related to the affairs of the Institute's employees within the limits of the applicable regulations and systems.
7. Submitting academic and administrative programs and plans that contribute to achieving the Institute's objectives to the Board.
8. Preparing periodic reports on the progress of work and submitting them to the Board.

9. Liaising and coordinating between the Institute and all entities related to its work and competencies.
10. Delegating some of his powers to some of the senior employees of the Institute.
11. Any other tasks assigned by the Board.

Article (9)

The Institute shall have an Academic Affairs Department headed by the Director-General, consisting of a number of professors appointed by a decision of the Board. It shall be responsible for the following:

1. Proposing curricula and submitting recommendations to the Board.
2. Nominating candidates for faculty positions and submitting proposals to the Board.
3. Preparing the internal regulations for the Institute's various departments and submitting them to the Board for approval.
4. Proposing a policy for the development of educational and training activities and submitting it to the Board for approval.
5. Any other academic tasks assigned by the Board.

Article (10)

The Institute shall have an Administrative Affairs Department, consisting of a number of employees headed by the Director-General, appointed by a decision of the Board. It shall be responsible for the following:

1. All financial and administrative matters related to the employees and staff of the Institute.
2. Filling administrative positions other than faculty members, in accordance with the regulations applicable at the Institute.
3. Any other financial and administrative tasks assigned by the Board.

Chapter Four: Faculty Members

Article (11)

Faculty members shall be selected from those with experience in vocational education and training, in accordance with the approved academic plan of the Institute. The executive regulations shall specify the rules and conditions for this.

Chapter Five: Educational Programs

Article (12)

1. The Institute shall offer programs in the field of vocational education and training to obtain a diploma and a vocational proficiency certificate in various specializations according to the employment needs in the public and private sectors in the State.
2. The Institute may offer training programs designed according to the needs of certain institutions, based on prior approval from the Board and the Abu Dhabi Education Council.
3. The establishment and cancellation of departments and programs shall be by a decision of the Board, in coordination with the Abu Dhabi Education Council.

Article (13)

The executive regulations shall determine the duration of study in the academic year in general, the duration of the semester, the method of evaluating students in each semester and in each course in which the student is enrolled, the number of credit hours, and the procedures for deciding on applications for admission to the Institute and maintaining security and order therein.

Chapter Six: Financial Affairs

Article (14)

The Institute shall have an annual budget approved by the Board, and the resources of this budget shall consist of the following:

1. The annual appropriations allocated from the Emirate's budget, based on the recommendation of the Abu Dhabi Education Council in coordination with the Board.
2. Income from the Institute's fixed and movable assets.
3. Any other financial resources decided by the Abu Dhabi Education Council based on the proposal of the Board.

Article (15)

Expenditure from the Institute's budget shall be made in accordance with the financial system approved by the Board, in coordination with the Abu Dhabi Education Council.

Article (16)

The Abu Dhabi Education Council shall appoint one or more certified legal auditors to review and audit all accounts of the Institute. The auditor(s) shall have all necessary powers to access any document required for the performance of their work in accordance with the law, and shall submit a report on the results of their work to the Abu Dhabi Education Council, and a copy of this report shall be communicated to the Board.

Article (17)

The employees and staff of the Institute shall be subject to the provisions of the civil service laws and regulations applicable in the Emirate until the issuance of the Institute's administrative and financial regulations, and in matters for which no special provision is made therein.

The provisions of the civil service pensions and retirement benefits law applicable in the Emirate of Abu Dhabi shall apply to citizens.

Article (18)

The executive regulations of this Law shall be issued by a decision of the Chairman of the Executive Council, based on the proposal of the Abu Dhabi Education Council.

Article (19)

This Law shall be effective from the date of its issuance and shall be published in the Official Gazette.

Khalifa bin Zayed Al Nahyan

Ruler of Abu Dhabi

Issued by us in Abu Dhabi

On: November 29, 2007 AD,

Corresponding to: 19 Dhu al-Qi'dah 1428 AH.